

SHARANABASAVESHWAR COLLEGE OF COMMERCE

KALABURAGI

CODE OF ETHICS

Our college is dedicated to the pursuit of truth through teaching, scholarship, and research, and is committed to excellence and integrity in all its endeavors. The college tries to build its trust in Management and the public as it is one of its most priceless possessions.

The Management of the college, administrative staff, faculty and other employees are expected to undertake their responsibilities on the College's behalf with diligence and professionalism and to comply with the highest standards of sincerity, honesty, and justice.

It is also expected to be respectful to the rights of others and be transparent in all transactions with members of the College community as well as with the third parties; simultaneously protecting the privacy of confidential information; and compliance with all applicable laws, rules, and regulations.

It is the bounden duty of all that they should not place their personal interests above the best interests of the College; the outward show of rudeness is also intolerable while dealing with others.

Scope:

This Code of Ethical Conduct applies to all the members of the organization, including officers, and employees. It is not intended to replace, and may be supplemented by, specific College policies that have been adopted in the past and that may be adopted in the future. This Code may be amended or supplemented from time to time by the Management.

Purpose:

The College has upheld and will continue to uphold the highest levels of ethics and integrity in all spheres of its activities. To this end, this Code of Ethical Conduct serves

- to emphasize the College's commitment to ethical conduct and compliance with the law;

- to set forth basic standards of ethical and legal behavior;
- to provide reporting mechanisms for known or suspected ethical or legal violations;
- to help prevent and spot unlawful activity.

In the present complex society, the present Code serves only as a broad guideline. When we confront with ethically ambiguous situations, all should be committed to the highest ethical standards of the college and seek advice from the Management so as to ensure that this commitment is honored at all times.

Ethical Standards:

All decisions and actions of the Management and the administration are to be made in the best interests of the institution and the stake holders. There should not be a conflict of interest at any stage and context, interest of college is of paramount importance.

- All the parties involved have a bounden duty to safeguard the interests of the college whenever a situation arises. They are not supposed to take an undue advantage of using the college property or information without a written permission from the authority. Personal gain or interest should not be the hidden agenda and at no cost an individual should compete with the college directly or indirectly for self-gratification. At no stage an individual should be a party to harming the economic interest of the college. Moreover, any decision/action taken should not be biased.
- Every act covered under this code of conduct of an individual to whom these ethics are directed to, should act honestly in good faith and professionalism, further no information or property of the college be stolen or misused. The major decisions taken should be free from bias and above personal interests. It is not only means but also ends must fair.
- Trust and confidentiality are to be upheld at any cost and always act in the spirit of law. Whenever confidentiality is maintained. It is not only in service even after retirement too that confidentiality should be maintained.
- The physical/material asset of the college should be safeguarded and ensured their proper usage. The theft, excessive usage of non renewable energy/materials should be preserved.

Fraud or theft must be reported. The college equipment's in the laboratory must not be used for personal gains. However, such assets may be used only for academic growth of an individual. The database, copyrights, employment information etc. must be protected. Sharing information related to these violates college policy which may lead to civil liabilities.

- The ethical standards of the college always hover around obedience to the law in its letter and spirits.
- Any disclosure of information relating to the college must be in accordance with the law of land. At no stage violation of law should take place.
- Any lapses in financial transaction should be brought to the notice of the auditor or the competent authority to initiate legal course of action.
- All those who are covered under ethical code shouldn't act in a partisan way and never be influenced by grafts or gifts while taking decisions.
- No kith or kin should succeed the position held by those covered in the code after their period is over or retired. There shouldn't be any statistical misrepresentation relating to college financial aspect or physical asset. If such misrepresentation occurs the competent authority should be informed about such a lapse.

A whistle blower reporting the lapses should be protected in order to encourage others, so as to bring fairness in administration. The college encourages faculty, administrative staffs, and students to report any wrong doings. No one should hamper such a reporting. If any wrong doing occurs it needs to be disciplined. If there is a violation of law a disciplinary action to be initiated.

All those covered in this Code should work together to ensure that this Code of Ethical Conduct should be enforced.