



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHARANABASAVESHWARA COLLEGE OF COMMERCE, KALABURAGI
Name of the head of the Institution	Dr. N S Patil
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08472220673
Mobile no.	7760663526
Registered Email	sharanbcom4@gmail.com
Alternate Email	dmehty@gmail.com
Address	Sharan nagar
City/Town	Kalaburagi
State/UT	Karnataka
Pincode	585103

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. Dasharath Mehtry
Phone no/Alternate Phone no.	08472220673
Mobile no.	9448890920
Registered Email	dmehtry@gmail.com
Alternate Email	sharanbcom4@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.sharncommerce.org/files/AQAR%2017%2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sharncommerce.org/files/calendar%20of%20events.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.75	2002	01-Oct-2002	30-Sep-2007
2	B	2.54	2015	15-Nov-2015	14-Nov-2019

6. Date of Establishment of IQAC	01-Jul-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular Meeting of IQAC	25-May-2018 4	15
Timely Submission of AQAR	22-Dec-2018 1	5
Feedback from all stakeholders except employers	24-Feb-2019 3	550
ISO certification	09-Nov-2019 1095	1
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Prepared DPR of RUSA 2.0. The college has been shortlisted by MHRD. 2. Participated in AISHE 3. Established MOU between SR EducateKids Institution Pvt. Ltd, HireMee and Sharnbasveshwar college of commerce, Kalaburagi 4. IQAC has recommended for starting need based certificate courses such as Basic Yoga, Communication skills in English, Personality Development, and Digital Marketing. 5. Roof Top solar panels are installed to generate electricity.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none">• To organise orientation program for First Sem students• To organise special lectures• To organise workshops• To prepare the Academic calendar of events• To organise ParentTeacher Meet• To organise Alumni Meet• To organise a Rally• To conduct various competitions• To organise Placement Drive• To organise sports meet• To conduct cultural fest• To organise Mega Events• To organise Blood Donation Camp• To organise special Camp	<ul style="list-style-type: none">• Organized orientation programme• Organised special lectures on several important issues• Organised Workshops on Career Guidance and Employability skills• Prepared Academic Calendar of events and conducted various activities as per the same• Organised Parents' Meet• Organised Alumni Meet• Our students actively participated in a Rally organised on Cancer Awareness, Voter Awareness, Tobacco free etc.,• Conducted elocution, essay writing, debate and painting competitions on the eve of Poojya Doddappa Appa death anniversary• Organised Placement Drive in collaboration with Hiremee and Jio• Organised Annual Sports Meet• Conducted several cultural activities throughout the year.• District level Debate Competition was organised on 'Speak of India'• Organised Kannada Kogile TV Reality show selection trial• Organised Blood Donation Camp on NSS Special camp• NSS Special camp was organised at Kaatamma Devi Halli village
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	22-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

23-Feb-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> • Management has Community Radio Station FM Channel 'ANTARVANI' 90.8. • Management publishes a fortnightly magazine entitled 'Dasoha Gnyana Ratna' which disseminates valuable information to the public. • 'Ediffy' TeacherStudent communication system is introduced to communicate to the students in and off the campus effectively. Students can also contact teachers through SMS to get clarified their doubts by using Ediffy app. • Office automation system is introduced to serve the notices, inform about attendance, internal marks and other important information to the students regularly. • Tally software is used to maintain the accounts. • ELib library software is used to manage the library. • Bar coding system is introduced in the library to issue the books. • Wifi facilities is provided in the college to access the internet for staff and faculty. • Whatsapp group is used to share the information with students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution has well built mechanism to prepare well planned curriculum. In the very beginning of the academic year IQAC prepared the calendar of events in which various activities of curriculum was drafted, placed in the meeting of IQAC; it is thoroughly discussed and finalised. After that, it was implemented and documented meticulously. Here is the brief account of it.

1. Indian constitution is prescribed as compulsory paper. To that effect, on the eve of Lok Sabha elections-2018, District Administration had chalked out Voter Awareness Programme in which students and faculty of our college took part actively and created awareness among common masses of the significance of voting as a right and duty of citizens. There was a rally in which most of our students participated and made it a successful event.
2. In collaboration with District Health Department, Cancer Prevention Programme and Tobacco Hazards Awareness Rally was organised. Faculty and students of our college participated in these rallies and made the public to realise how to prevent cancer and hazards caused by the consumption of tobacco.
3. Similarly energy conservation and water conservation programmes were held in order to create awareness and sensitise people thereby save water, save energy campaigns were held in which our students participated.
4. Industrial production is core subject and part of syllabi. In order to provide first hand information and practical knowledge on the subject our institution organised Industrial Study Tours to Rajashree

Cement Factory Malkhed and NSL sugar factory at Bhusnoor in Aland Taluka which facilitated students to learn the various stages and phases in the process of production. 5. Banking theory and Practice is a core subject which is taught in the classroom. students were given assignment to prepare a Project by visiting various nationalised banks in the city. It was carried out successfully by the students under the guidance and supervision of subject teachers and they compiled profile of each bank which they selected for their project. 6. We gave home assignments to students. Class room seminars were organised in which students present papers with help of PPT. 7. Since curriculum is an important in teaching-learning process; it is complementary and supplementary to core syllabi prescribed by BOS of University. The institution had taken care to implement it with utmost accuracy. All these programmes, projects, assignments has been well documented in different forms such as photography, videography, uploading at college website and paper documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Basic Yoga		18/06/2018	15	Improvement in Health Conditions	Living Happy and Healthy life
Communication Skill in English		10/08/2018	30	Gain command over english and fluency in speaking whcih fulfills them to seek jobs in corporate sector	writing, speaking and drafting
Personality development		10/08/2018	30	Improves employability skills	Behavioural changes, emotional control, decision making, time management
Digital marketing		08/02/2018	30	Online marketing, blogging, self employment	Digital Literacy
First Aid		16/10/2018	15	Health Awareness	Capable of giving First Aid at Emergency

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	UG	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	320	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Legal awareness on Human rights	19/02/2018	150
Basic yoga certificate course	21/06/2018	95
Course on FirstAid	16/10/2018	92
Course on Environmental awareness	01/04/2019	80
Course on personality development	10/08/2018	39

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Banking theory and Practice	151
BCom	Sugar Industry	97
BCom	Starting a New Venture	153

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution has well organized feedback system. We received feedback from the stakeholders time to time. Prior to that, a well planned questionnaire is

prepared in such a way that it should cover all academic, administrative, curricular, cocurricular, infrastructure and other activities carried out in the institution. Our institution has provided a chance to stakeholders to express their overall opinion freely and frankly on any subject or area in a sentence or two pertaining to the functioning of the institution. We collect and consolidate the data and placed before IQAC. In turn, it discusses on feedback and gives suggestions for utilization of data. Students are the assets of institution. We consolidate and concentrate all our resources to enhance their capability, improve their soft and hard skills, employability and so on. When we sought feedback from them pertaining to teachinglearning, learning resources, basic amenities provided in the campus, they pointed out the shortcomings in different areas which was brought to the notice of IQAC. There were some grievances regarding efficiency of newly recruited faculty. We called that faculty to appear before IQAC and made him to realize his weaknesses and advised him to improve his power of expression, language ability and fluency in delivering lectures. He obliged and implemented the suggestions offered by IQAC. This significant exercise brought out many positive changes and expected results in the teachinglearning process. Thus, data sought from students as feedback resulted in overall improvement in teachinglearning process. We have a few teaching faculty at our disposal but they are highly qualified, devoted and dedicated. They expressed their opinions, suggestions and concerns regarding improvement of quality of education in feedback obtained from them. IQAC took note of certain grievances such as providing ICI enabled class rooms, internet facilities etc and brought the same to the notice of management. They took action to meet demands, aspirations and expectations of the faculty. Our institution was started in the way back 1961. Being oldest and reputed institution, it has produced a large number of alumni who are placed in various vital fields such as statesman, legislators, administrators, lawyers, state level officers, bankers, businessman, entrepreneurs and so on. We have Alumni Association. We conduct Alumni Meet once or twice in a year and obtain their feedback. Alumni came forward to offer their service in the task of curriculum delivery and infrastructure improvement. They have also contributed in the form of cash and kind in order to strengthen the existing infrastructure. Parents send their wards to our institution with the hope that we would carve out their allround personality. In order to get feedback from them, we organized ParentTeacher Meeting. They attended the meeting along with their wards. A feedback form (questionnaire) was provided to them wherein they expressed their opinions and provided suggestions. IQAC analyzed the data and utilized it effectively for imparting quality education in our institution. Thus, the feedback obtained from the stakeholders is being analyzed and utilized for the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	180	220	169

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2018	433	0	10	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	10	8	3	3	4

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, mentoring system is available in our institution. In the beginning of academic year after the completion of enrolment/admission process 43 students were allotted to each fulltime teacher assigning the task of mentoring. Faculty took the task with all earnestness. At the outset, a formal meeting was organised between mentor and mentee in order to get acquainted with each other. In the very first meeting mentor collects information, data of mentee regarding personal family life, areas of interest, hobby, curricular and cocurricular activities, emotional crisis, psychological problems faced by mentee. There was sharing and caring between each other in congenial atmosphere. It forged amiable relation between the two. Mentor started to monitor activities of mentees in the college campus by offering timely suggestions, valuable advices and much needed counselling as and when it was required. It instilled a sense of self confidence in mentees to pursue and go ahead in accordance with direction given by mentor. It was continuous process in which mentors came across mentees who were irregular to classes mischievous behaviour with teachers and classmates in the campus. They were counselled and made to realise their mistakes, thereby made them mend their behaviour. Some of them were slow learners, truant and quarrel some. It was taken care by the mentor and made them to fall in line with rules and regulation and discipline of the institution. A few students brought to the notice of mentor of certain grievances. It was communicated to the head of the institution and eventually their grievances were addressed. Emotional and psychological problems are common among the adolescents. Similarly, familial and financial crisis were cropped up and brought to the notice of mentor. Such mentees were constantly monitored and gave many tips and input in order to make them mentally and emotionally strong. There was formal and informal meeting between mentor and mentee all along the academic year as it was a constant and continuous process. At the same time IQAC undertook the task of continuous evaluation of mentoring system. It came forward to offer some suggestion in order to make mentor system effective and fruitful. As a result of continuous efforts of mentors there was remarkable change/ transformation as mentees developed strong personality who can face the world of competition with confidence and challenges of life with all skills and techniques. Thus mentoring system worked out with all efficiency and brought out expected results in the students career of mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
433	10	1 : 43

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	10	2	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from

state level, national level,
international level

Government or recognized
bodies

No Data Entered/Not Applicable !!!

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	3	Semester	27/05/2019	17/07/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation System is an internal part of our institution. Reforms have been initiated in this field to enhance quality of education imparted in our institution. In order to achieve this goal we carried out evaluation system which was meant for the whole academic year. Our institution has taken initiation to introduce slip tests, such as weekly tests and monthly tests. These tests are taken immediately after completion of a chapters or units. Questions were set on those chapters or units. After taking these tests, the concerned faculty evaluate the test answer papers. In the next period the evaluated answer papers were given to students. Students were made to realize their mistakes. At the same time the faculty pointed out how to write answers. It helped and encouraged students to write answers. Overall this act of writing enhanced writing skill of students. Our institution is affiliated to Gulbarga University Kalaburagi. GUK has initiated Internal Assessment Tests which are part and parcel of continuous internal evaluation system. GUK has earmarked 20 marks for the Internal Assessment Tests. In turn these marks are included in the mark list and overall percentage of students. Therefore, we conduct two Internal Tests for each semester. Besides these Tests, we give home assignments to students which are evaluated and given back to students. Interaction with students in the classroom was is highly encouraged by our faculty. Faculty of core subjects give projects on selected topics. Thus many reformations were initiated on Continuous Internal Evaluation System at our institutional level which helped students to develop their writing skills.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Preparation of academic calendar was a significant task which we took up with all earnestness in the beginning of academic year. Gulbarga University Kalaburagi also issued its own calendar of events which we took note of as our institution is affiliated to it. So, both institutional and University calendar of events were combined in such a way that there should not be any clash between the two. It was prepared after thorough scrutiny and placed in the IQAC meeting and got it approved. Our institution tried to adhere the duly prepared and approved calendar of events such as conduct of examination. Gulbarga University Kalaburagi, that is affiliated university made some slight changes. It was binding on our part to adhere any change made by GUK in the conduct of semester end exams. We strictly followed and adhere to calendar of events in the matters related to our institution. Of course, there was some flexibility in case of any untoward incidents which happened at national or local level. Our calendar of events, enclosed herewith was quite comprehensive and

exhaustive. we started with the process of enrolment of students in the beginning and closed with Valedictory function of Commerce Academy which is student representative body to chalk out and carry out cocurricular activities in the institution. In this way academic calendar was prepared after taking into account various curricular and cocurricular activities in coherence with GUK calendar of events. Our institution has strictly adhered to academic calendar for the conduct of examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sharncommerce.org/files/programme%20outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3	BCom	General	108	81	75

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Employability Skill	commerce	06/03/2019
Family Business	Economics	03/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Swachh Bharath Summer Internship	Institution	Ministry of Water and Sanitation Government of India	23/09/2019	National Level

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	4	4.5

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
English	4
Kannada	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	2	7	8	8
Presented papers	2	3	0	0
Resource persons	1	2	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YRC	Gulbarga University/YRC	1	10
SVEEP	District Administration/Regional Commissioner officel	1	100
Environmental Awareness	Gulbarga Univeristy/NSS	1	50
National Unity Day	NSS	10	400
International Womens Day	NSS	10	400
Swachh Bharath Abhiyan	NSS	10	400
NSS Special Camp	NSS	5	100

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachh Bharath Summer Interenship	Water and Sanitation	Ministry of Water and Sanitation Government of India	100

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
ICS	ICS/NSS	Cancer Prevention Rally	2	100
Yoga	IYD/NSS	International Yoga Day	9	150
Swachh Bharath	NSS	Cleaning Drive	6	100

Abhiyan				
literacy Campaign	NSS	Literacy Awareness Rally	5	50
WSB/UGS	Gulbarga University/NSS	Water Awareness Rally	3	100
Health Awareness	HKCCI/Health Department	Health Awareness Rally	3	100
energy Conservation	Department of energy/NSS	Energy conservation Awareness Programme	10	400

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	6	College	12
Student Exchange	100	College	4

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	Banking Theory and Practice	SBI, Corporation Bank, Canara Bank, Syndicate Bank, Vijaya Bank, Pragati Krishna Grameen Bank, Kalaburagi	04/09/2018	03/10/2018	130
Project	Sugar Industry	NSL sugar Factory Bhusnoor, Aland Taluka	22/01/2018	22/01/2018	92

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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IQAC Cluster of India	22/02/2019	Sharing of Idias for quality enhansment	2
SR EducateKids Institution Pvt. Ltd	05/08/2018	Communication Skills and Personality Development	42
HireMee	05/06/2018	Placement Drive	48
ICS Institute for Competitive Examinations	01/01/2019	Career Guidance programme	87

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6	5.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
eLib	Partially	2014	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12064	886579	179	59251	12243	945830

Reference Books	31251	468904	111	19614	31362	488518
e-Books	6000	5000	0	0	6000	5000
Journals	3	5000	0	0	3	5000
Others (specify)	10	12021	0	0	10	12021

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	103	3	20	1	0	1	1	150	0
Added	0	0	0	0	0	0	0	0	0
Total	103	3	20	1	0	1	1	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.13	5.67	1.25	0.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The institution has chalked out efficient and effective policies for maintaining and utilizing facilities available for the students. The gist of it is as follows. Laboratory The institution had established a well-equipped computer lab with internet connection. After teaching theory aspect of a subject, students were given access to utilize the laboratory facility</p>

especially in computer training programmes. It was updated time to time as technology changed. The management of the institution has assigned the task of proper maintenance and effective use of lab facilities to the concerned faculty who is qualified and trained in the field. A support staff was given to assist the faculty to look after the lab which enabled the stakeholders for maximum utilization of lab facilities. Library As it is a major source of learning, the institution has set well-equipped library in the first floor of the main building. It has spacious halls to accommodate book stack, periodical section, reading room, reference section etc. It is quite efficiently managed by chief librarian who is assisted by supporting staff. A high level committee is constituted to monitor and supervise for maintaining and utilizing library as a learning resource. The institution encouraged and motivated students to visit and sit in the library thereby utilize all the facilities available there. We have open access system which enabled students to use any book of their choice. At the same time text books were lent to students to take home, read and return after a week. SC/ST and other marginalized students were given more books so that they can utilize learning resources to a great extent. Sports complex The institution has well set up sports and games facilities. We have well equipped playground in front of the college. It is maintained and utilized properly by Director of Physical Education. There is a Advisory Committee which is duly constituted with the task of monitoring and supervising of sports and games activities in the college. After completion of enrolment process, students register their names with faculty of Dept. of Physical Education in various events. After a due process of selection, students were trained after the college hours. Both Indoor and Outdoor facilities were provided to them. They were encouraged and motivated to undergo the training in different events under the supervision of the concerned faculty. Some of the athletes were guided to attend training camps organized by the state govt. at stadium. As a result, many of our students participated in different tournaments held at various venues and brought laurels to our institution. Computers The institution has set up well equipped computer laboratory in order to impart quality training in computer literacy, digital marketing, web designing, creation of blogs etc. Theory part of computer usage is taught and later desktop is provided in lab so that they gained firsthand knowledge and experience of computer training. A faculty and support staff is entrusted with the task of imparting computer training constantly. Class Rooms We have well equipped class rooms with smart board and

<http://www.sharncommerce.org/files/procedure%20and%20policies%20%20utilizing%20infrastructure.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Support to Rank Holders and Highest marks scorer in each subject	168	44331
Financial Support from Other Sources			
a) National	OBC, SC/ST, II B Minority, Sanchi Honnamma, KMDC Arivu Karnataka	377	1156410
b) International	No	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge course	12/06/2018	124	By College Staff
Yoga and Meditation	21/06/2018	95	Patanjali Yoga Peetha
Disaster Management (Fire Safety)	18/09/2018	190	Assaduddin Fire Safety Agency
Remedial Coaching for slow learners (B.Com I and II semester)	08/08/2018	46	By college Staff
Mentoring	03/07/2018	433	By college staff
Personal counselling	22/09/2018	85	Dr. R Venkat Reddy, Counselor
Orientation Programme	20/08/2018	140	Dr. S H Honnalli, DAMBA

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Coaching for competitive Examinations	85	85	2	2
2018	Career Counselling	85	85	13	13
2018	General Knowledge	85	85	13	13

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
HireMee	84	25	1	1	11

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	94	B.Com	Commerce	Gulbarga University, Sharnbasva University, Karnatak University etc.	M.Com, MBA, CA etc.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Essay Writing	Inter College	12
Debate competition	Inter College	6
Elocution competition	Inter College	5
Quiz	College level	12
Mime	College level	13
Dance	college lelve	25
Group song	Inter college	12
painting	Inter college	2
Rangoli	Inter college	8
Skit	Inter College	17
Fashion Show	National level	6
Marathon	College level	60
Volleyball	Inter College	12
Athletic	Inter college	12
Drama	Inter college	8
Javelin	Inter college	2
Table Tennis	Inter college	2
Chess	Inter college	6
NYP	National level	10

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	University Blue	National	1	1	91848550	Yeshwanth

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representative body, that is student council is existing and operational in our institution right from its inception since 1960. The structure and nomenclature had been changed from time to time but its spirit and essence is kept intact. Now the student council is called "Commerce Academy". After the completion of the enrolment process as per the calendar of events which was duly approved in IQAC steering committee meeting, we have orientation programme for new entrants. Students were introduced to faculty, learning resources, sports and games facilities, NSS, NCC etc. It is followed by Freshmen's day. It is a formal welcome programme to new comers by the senior students of institution. It facilitated students to come together and get themselves acquainted with each other. Then we had election and selection of representatives to student council for the academic year 2018-19. The Election committee framed rules and regulation to the election. As per the guidelines issued by the committee election was conducted in a democratic and fair method.

From each class three representatives were elected. One of them was representative of boys, one representative of girls. Third one was nominated on the basis of merit, that is, topper of the class. Secret ballot paper and transparency is strictly adhered in the process of election. As many as 25 committee members were constituted under the Commerce Academy (Student Council) Principal being the chairperson of the Academy nominated faculty to each and every committee as advisor/ convenor to carry out various curricular, co-curricular and administrative bodies in order to carry out various events and activities all along the academic year 2018-19. After setting up of student council and committees, a formal meeting was held under the chairmanship of the principal. Consultations were held and programmes were chalked out. Representatives of the student council actively took part to organise various functions, events at the college. At the same time they were given certain representation in academic and administrative matters. Student council meetings were held at various levels and stages. College administration sought opinion of the representatives as there was consultation with them. Order for text books and reference books were placed as per demand and requisition submitted by students through student council representatives. Similarly Certificate Courses, Skill Development Courses were conducted as per the opinion of the students. A certificate course on Digital Marketing is one of those courses. Educational Tour, Industry Tour were conducted as representatives expressed a strong desire to visit nearby sugar factory. A student contingent was sent to Amrutsar, Sholapur, Bidar after the consultation with the representatives. Thus student council was active and dynamic to organise various events and to all those activities which provided wonderful and marvellous experience to stakeholders as they were part and parcel of both academic and administrative activities of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

217

5.4.3 – Alumni contribution during the year (in Rupees) :

165100

5.4.4 – Meetings/activities organized by Alumni Association :

TeachersAlumni Meeting atleast once in a year. Special lectures by members of Alumni Members of the association who are chartered accountants and in teaching field visit regularly and deliver special lectures on Career opportunities and various other current issues.. Members contribute to the development of the institution in cash and kind.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college was established by Centenary Celebrated Sharanabasaveshwara Vidya Vardhak Sangha in the year 1961. Being a private aided institution managed and governed by private management as per the guidelines and directions issued by Collegiate Education and State Govt. of Karnataka. President and members of the governing body of SBVVS is placed at the helm of the system. The power of decision making and policy framing is vested in the hands of management. The management of the institution has been dedicated to provide quality education to students. It is this high powered body that monitors and supervises academic and administrative set up of the institution. The management delegated certain powers to run the day to day administration to the principal. President and governing body members visit and inspect the administration of the institution. Principal being the head of the institution discharges his duties as per the guidelines, rules and regulations laid down by both state govt. and private management. He reports to the management of the progress made, shortcomings, grievances came across in the administrative set up. The management took initiation to appoint two Pro Principles and they are entrusted with the task of UGC, RUSA, NAAC. Similarly the second one was given the responsibility to look after the academic and financial matters of the institution. They take decisions as and when occasion arises. The institution has subject wise departments. The principal appoints senior faculty as HOD. The teaching plan, curriculum, TimeTable etc. are assigned and entrusted by HOD to the other faculty of the respective departments. Similarly the institution has office and administrative set up. There is a hierarchy in the system. Principal discharges his duties as head of the institution. There is office superintendent, FDA, SDA, Typist, Attenders, peons etc. Each one of them is assigned and allotted definite work/section such as Accounts, Administration, Exam, scholarship etc. They carry out their responsibilities scrupulously. The management of the institution being vigilant keeps a watchful eye on every happening and event which takes place in the institution. If any lacunae, shortcoming found in academic and administrative matters, the management warns and if necessary, takes disciplinary action to make the system function smoothly and effectively. In this way there are noteworthy practices of decentralization and participative management in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our Teachers as members of Board of Studies contribute to Curriculum Development of Gulbarga University and Government first grade college (Autonomus) and other colleges certificate courses. Our teachers attended workshops organised by Gulbarga University on Curriculum Development
Teaching and Learning	<ul style="list-style-type: none">• 120 minutes period has been introduced in last year. The first 45 minutes used for teaching, the next 15 minutes is used for discussion and remaining 60 minutes is used for writing and evaluation of class assignment of the subject taught.• Use of ICT along with lecture method for teaching.• Along with lecture method, our teacher engaged in discussion with students.• Teachers and Students are encouraged to participate in seminars and conferences.• Students are encouraged to pose questions and seek clarification in the class room.
Examination and Evaluation	Fair, impartial and transparent Examination and Evaluations systems are in practice. Two Internal tests are conducted in every semester. The evaluated answer scripts are shown to the students and they are guided and suggested to improve their quality of writing which has considerably improved the results of the students.
Research and Development	Management encourages the faculty to undertake major and minor research projects, to organise seminars and conferences, provides financial assistance and infrastructural facility to carry out research work. Teachers registered for M.Phil and Ph.D Programs are provided financial help and are felicitated with cash award on completion of their research work.
Library, ICT and Physical Infrastructure / Instrumentation	Management provided financial assistance for library automation and for the development of infrastructure facilities in the campus.
Human Resource Management	Our Management has effective and efficient Human Resource Management system. Teaching and NonTeaching staff is deputed to attend the training and

	development programmes for continuous up gradation of knowledge. Continuous monitoring by the Management ensures the regular improvement of human resource.
Industry Interaction / Collaboration	Our college has signed Memorandum of Understanding with Basveshwar Hospital, Patanjali Yoga Peetha, Vasavadutta Cement Industry, MIT Pune, HireMee, IQAC Cluster of India, SR EducateKids Institution Pvt.Ltd, ICS Institutie for competitive examinations, Doddappa Appa Institute of MBA and Appa Institute of Technology in association with which Blood Donation Camps, Industrial Visits and Placement Drives are organised.
Admission of Students	<ul style="list-style-type: none"> • Admission process in our college is carried out as per the government reservation policy as well as on merit basis. • As per the University and government guidelines fair and transparent admission policy is adopted. • Fee concessions are given to meritorious students and SC, ST and economically backward students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College website, WhatsApp Group, Telegram, CCTV Cameras’.
Administration	CCTV Cameras’ are installed in all classrooms and at important places of campus to monitor the activities of students and other stakeholders. All members of the institution are actively involved in participative administration.
Finance and Accounts	Tally software is used to maintain the finance and accounts
Student Admission and Support	Office automation system is introduced to support the students in Admission process in our college and it is used to monitor the students’ attendance etc. Fair and transparent admission policy is adopted to admit the students as per the University and government guidelines.
Examination	The institute followed online exam application system for filling of application, hall ticket generation, result announcement, marks card generation etc. as par guiding of Gulbarga University, Kalaburagi

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. S G Dollegoudar	International Conference	No	7350
2018	Dr. S G Dollegoudar	19th Principals National Conference	No	14123
2018	Sri. Dayanand Hodal	YRC workshop	no	500
2018	Dr. Dasharath mehtry and Sri Dayanand Hodal	workshop on RAF at NAAC Bangalore	no	6675
2018	Dr. Dasharath Mehtry	Principals Meeting at SHRG Raichur	No	2200
2018	Dr. Dasharath Mehtry	International conference at Kolhapur	NO	4497
2018	Dr. S G Dollegoudar	International Conference at PUTRA university Malaysia	No	12270
2019	Dr. N S Patil and Dr. Dasharath Mehtry	MOU at KASCC Bidar	No	720

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP on online courses	No	24/11/2018	24/11/2018	10	0
2018	No	Workshop on AISHE	07/07/2018	07/07/2018	1	3
2018	No	Workshop on online scholarshi p portal	28/07/2018	28/07/2018	1	3

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Computer Literacy Course	1	13/03/2019	03/07/2019	30
Research Methodology and Academic Writing	4	01/11/2018	06/11/2018	7

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	12	7	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provision of credit facility through Employees' Credit Cooperative Society. Free Education to their children in our Institutions. Group Insurance and Medical facilities.	Provision of credit facility through Employees' Credit Cooperative Society. Free Education to their children in our Institutions. Group Insurance and Medical facilities.	Free Health checkup and Book Bank Facility. Financial assistance to poor students. Fee Concessions and Scholarships to meritorious students. Health check up

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Only the External Audit is conducted in our college. Accounts and Financial records of our institution are examined by an independent professional auditor Shri R P Bijaspur. Some notable points are highlighted below: Admission fees, tuition fees, examination fees, fines, development fund and Grants from Government are the main sources of collection. Capital and revenue items are carefully distinguished. Due care is taken to confirm that the purpose and utilization of grant are the same. Conditions prescribed by the State Government and the University Grants Commission are fulfilled. Admission fees, tuition fees, sports fees, examination fees are collected on the basis of approved fees structure. Students fee register, cash book, updated bank pass book, investment register, salary register, Provident Fund Register, Fixed Assets Register, Scholarship and Fee Concession register and other financial statements are systematically maintained.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC/University /College	Yes	Management/IQAC /Principal
Administrative	Yes	NAAC/Government /External Auditors	Yes	Management/IQAC /Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Meetings were held with the parents for overall development of the students. Valuable suggestions were received from parents. It was implemented effectively.

6.5.3 – Development programmes for support staff (at least three)

Workshop on Computer Training Programme Best Support staff award. Advance Payment when there is a delay in salary government.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Submission of RUSA Proposal Organised Three National Conferences ISO Certification Organisation of Intercollegiate Volleyball Tournament Registration of Alumni Association Roof Top solar panels are installed to generate electricity.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of International	08/03/2019	08/03/2019	62	126

Womens Day				
Beti Bachao Beti Padhao Awareness Programme	30/03/2019	30/03/2019	0	50
Nirbhaya Kannya Abhiyana	30/03/2019	30/03/2019	0	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
50 percent of power requirement are met through roof top solar panels installed on the college building.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	19/06/2019	1	Basic yoga certificate course	Trained the students to practice yoga	95
2018	1	1	21/06/2018	1	International yoga day	importance of yoga	160
2018	1	1	26/09/2018	1	Voters awareness rally	guided the importance of vote who crossed	160

						the age of 18	
2019	1	1	02/04/2019	1	Medical health check up	health issues	160
2018	1	1	30/10/2018	1	national unity day	unity and integrity	110
2019	8	8	12/01/2019	7	Cultural programmes	all round development of the students	110
2019	1	1	24/02/2019	1	Parents meet	over all development of the students	97
2019	1	1	21/04/2019	1	Alumni Meet	financial and academic support for poor studnets	66
2019	1	1	31/03/2019	1	Disaster managment	Fire, drought, flood etc	51
2019	1	1	03/04/2019	1	Blood donation camp	importance of blood donation	42
2019	1	1	29/03/2019	10	NSS special camp	various socioeconomic issues	51
2019	1	1	04/02/2019	1	Cancer prevention awareness programme	causes of cancer and its control	102
2019	1	1	30/03/2019	1	Tobacco free cmpaign	Hazardous of tobacco consumption	52
2019	1	1	01/04/2019	1	Plastic free campaign	zero or minimum use of plastic	51

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Legal Awareness Programme	08/02/2019	12/02/2019	100
Human Rights Awareness Programme	21/01/2019	21/01/2019	150
Health Awareness Programme	20/01/2019	20/01/2019	100
Tobacco Free Campaign	30/03/2019	30/03/2019	52
Cancer Prevention Campaign	04/02/2019	04/02/2019	100
Voter Awareness Programme	26/09/2018	26/09/2018	200
Energy Conservation Programme	15/02/2019	15/02/2019	300

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Roof Top solar panels are installed to generate electricity.
- Usage of LED bulbs,
- Proper disposal of ewaste, Recycling of waste papers and waste materials,
- Maintenance of cleanliness in the campus,
- Installation of Air Conditioners run on solar power,
- Beautiful garden and lawn is maintained in and around the college campus
- Tree plantation,
- Organised 'World Environment Day'
- Organised 'Swatch Bharat Abhiyan'
- Organised Special lectures on topics relevant to environment
- Organised various activities under NSS related to environmental issues

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE NO.01 1. Title of the Practice: Entrepreneurship. 2. Goal: To make the students successful entrepreneurs, executives, businessmen at national and international level. 3. The Context: Motivated students to undergo Entrepreneurial Development programs. 4. The Practice: Encouraged the students to develop language efficiency by inspiring them to involve themselves in public speaking and group discussions. 5. Evidence of Success: Many students are managing their family businesses successfully and some have set their own businesses. 6. Problems Encountered and Resources required: Our students come from rural background and they are slow in grasping the subject. Our faculty made allout efforts to instil a sense of confidence in them. 7. Notes (Optional): 8. Contact Details: Name of the Principal: Dr. N S Patil Name of the Institution: Sharanabasaveshwara College of Commerce, Gulbarga. City: Gulbarga Pin Code: 585103 Accredited Status: B Work Phone: 08472220673 Website: www.sharncommerce.org Mobile: 9482742094 Fax: Email:sharanbcom4@gmail.com

BEST PRACTICE NO.02 1. Title of the Practice: Skill Development. 2. Goal: To attain efficiency in effective Communication, Public Relations, Marketing and make the students Technical Savvy. 3. The Context: The students are inspired to participate in training programs to acquire basic skills required for their Career Development. 4. The Practice: Certificate courses in Tally, Digital marketing, Calligraphy, Communication Skills and Personality Development are offered to our students. 5. Evidence of Success: Many of our students secured jobs in public and private sector companies. 6. Problems Encountered and Resources required: Our students lag in communication skills because of their rural background and lack of exposure. Our teachers guide them in every possible way and try their level best to fulfil the requirements of the students. 7. Notes (Optional): 8. Contact Details: Name of the Principal: Dr. N

S Patil Name of the Institution: Sharanabasaveshwara College of Commerce, Gulbarga. City: Gulbarga Pin Code: 585103 Accredited Status: B Work Phone: 08472220673 Website: www.sharncommerce.org Mobile: 9482742094 Fax: Email: sharanbcom4@gmail.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sharncommerce.org/files/best%20practice.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution has an excellent record of performance as for as providing quality education. In order to achieve this goal our institution has adopted a distinct and novel method of teaching and learning. It is in tune with sublime vision and lofty priority of the institution. The management of the institution came to know that students lack conference and writing skills as these were not properly dealt in the classroom situation. Hence it envisaged two hour period (session) instead of one hour in the routine classes. It provided an ample scope for the faculty to deliver the best possible of his/her knowledge and experience. At the same time it provided enough time and space for meaningful interaction between the teacher and the taught. The time allotted to each period is wisely and effectively earmarked to utilize it to the maximum extent. The faculty deliver lecture and teach with the traditional method of chalk and talk at a time in enabled classrooms using LCD with PPT. These methods are used as and when necessary according to classroom situation and content of teaching.

In this two hour period, one hour is meant for teaching. Then there is interaction session, in which students are encouraged and motivated to raise questions, doubts and grievances if any. The concerned teacher provide explanation thereby solve their doubts pertaining to the subject for that purpose half an hour is earmarked. After the due process of teaching and learning, students are assigned the task of writing. They ought to and made to writedown whatever they have understood and learnt in that particular period.

It deemed to be highly fruitful and productive method in which students inculcated multiple skills. By discourse method students learnt conference skills. Franscis Bacon's maxim writing maketh a perfect is virtually introduced in a classroom situation brought out practically by the two hour period. Thus, the institution has achieved excellence in performance of its vision and priority.

Provide the weblink of the institution

<http://www.sharncommerce.org/files/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- Preparing Calendar of Events 201920
- Organizing inhouse NAAC new guidelines Awareness Programme for NAAC Assessment (Teaching and Nonteaching staff)
- Organising Certificate Courses on Digital marketing, Yoga, Communication skills, Basic computers, First Aid, etc.,
- Focusing on addition of Certificate , value added and addon courses in association with NPTEL, Swayam.
- Memorandum of understanding with some other reputed Industrial units for better Placements.
- Proposed to host national conferences and seminars under the departments of Commerce, Economics and English.
- Proposed to organise National seminar on Intellectual Property Rights.
- To organise 'Recruitment Drive'.
- To upgrade infrastructural facilities.
- Up gradation of faculty through rigorous research activities.
- Encouraging Faculty to participate in various academic bodies of affiliating and other Universities of the country
- Emphasizing on introducing Skill Development Programmes.
- Organizing distinguished lectures by inviting

experts • Participating in NIRF • Conducting Academic Administrative audit • Participating in Swachh Bharat Abhiyan, Environmental Awareness Programme. • Motivating Students and Staff to carry out research projects, participate in internship programmes and extension activities • Encouraging teachers for the effective use of ICT and LMS systems in Teaching, Learning and Evaluation • Enhancing the infrastructure facilities by adding Smart class rooms, Incubation Skill Development Centre, text books, sports facilities, Computers etc.. • Strengthening institutional financial Support schemes to the students.